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JOURNAL OF MICROELECTROMECHANICAL SYSTEMS
A JOINT IEEE/ASME PUBLICATION

March 26, 2004

Professor Chang Liu
Micro and Nanotechnology
University of Illinois
208 North Wright Street
Urbana, Illinois 61801

Dear Chang:

I am delighted to welcome you as a Subject Editor for IEEE/ASME JMEMS. Your demonstrated expertise in the MEMS field and your acquaintance with the productive people who are working in it (encompassing those both in industry and academia throughout the world) make your service very valuable. Appointment to the Board of Editors is for three years and is renewable.

Members of the Editorial Board evaluate contributed papers with the help of at least two reviewers, who should be carefully chosen for expertise, lack of bias, and independence from one another-- as well as from the author(s) of the paper. Anonymity of the reviewers is, of course, a prime necessity, but copies of the reviews and reviewer identities (except in cases involving the EIC himself) should be provided to the Editor-in-Chief in order to acknowledge reviewer service and to provide oversight of the review process. I attempt to keep the number of papers assigned to each editor at roughly one or two manuscripts a month. Via an e-mail attachment, I will send you some comments about the review process that is gleaned from earlier notes to JMEMS editors. In addition to the e-mailed information, please also become familiar with IEEE policies with respect to authors, reviewers, and editors as posted at: http://www.ieee.org/about/whatis/policies/p6-4.xml. This site is updated from time-to-time by the IEEE publications board. Please let me know if you need clarification on any points having to do with reviews. I will also send a pdf file that points out ways to use IEEE XPLORE to locate reviewers and also information on how to access the XPLORE database.

I have, in the past, sent some IEEE JMEMS letterhead stationery to the Editors, but I find that I'm depleted. Actually, you may find it more convenient to work with a WORD document that prints this out—I'll send e-mail that you can personalize. You are invited to submit receipts for postage or express charges. It is convenient when the editor combines costs for several months before sending accrued receipts. I authorize payment and send these to IEEE headquarters from where a check is issued to you.

Once again, welcome to the JMEMS Editorial Board. Our goal is to assure that JMEMS (the MEMS publication with the largest circulation) is without qualification the best publication in the field—the journal that attracts the definitive papers in MEMS.

In order to have formal record of your service on the board, I will appreciate a letter of acceptance from you by mail or fax as soon as possible.

Sincerely,

Richard

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UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

College of Engineering

Office of the Associate Dean for Academic Programs
206 Engineering Hall, MC-272
1308 West Green Street
Urbana, IL 61801

February 18, 2004

Chang Liu
Department of Electrical & Computer Engrg.
313 Micro and Nano Laboratory, MC-249

Dear Professor Liu:

Congratulations on your selection as the recipient of the 2004 Xerox Award for Faculty Research. Your accomplishments in the College of Engineering have been outstanding, and we would like to recognize your excellent performance.

As stated in your letter from Dean Daniel, the 40th Annual Engineering Awards Convocation will be held in the Illini Union Building (South Lounge & Room C) from 8:30 a.m. - 11:45 a.m. on Friday, April 23, 2004. We would like to make an official presentation to you at that time. If you have family and friends who would like to participate, you may invite them to attend.

The Awards Convocation will be followed by the Dean's Luncheon (IUB Rooms A & B). You and your guests are invited. The luncheon will be followed by brief remarks from the distinguished engineering alumni who are being recognized and other guests, ending approximately 2:00 p.m. If you have any questions, you may call Renee Hoffschneider at 244-2578 or e-mail her at *hffschnd@uiuc.edu*. Please list the name(s) of your family members and/or guests on the enclosed reply card which should be **returned to our office by April 5.**

Once again, congratulations and we look forward to recognizing you for your outstanding achievements.

Sincerely,

Roscoe L. Pershing

Roscoe L. Pershing
Associate Dean

RLP:rah/Enclosures

cc: Dean D. E. Daniel
Associate Deans
Prof. T. Trick, Awards Chair
R. E. Blahut
R. Mullen, Publications

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telephone 217-333-2280 • *fax* 217-244-4974 • *email* engrap@uiuc.edu

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

Center for Advanced Study
912 West Illinois Street, MC-064
Urbana, IL 61801-3029

March 15, 2004

Chang Liu
Electrical & Computer Engr
313 Micro and Nanotechnology Laboratory MC-249

Dear Professor Liu:

I am pleased to inform you that upon the recommendation of the Professors in the Center for Advanced Study and with the concurrence of the campus and university administrations, the Board of Trustees has approved your appointment as a Center for Advanced Study Associate on a full-time basis for one semester of the 2004-05 academic year. The purpose of the appointment is to carry out your proposed study...

Flexible Sensitive Skin: Large Area Electronics and Sensor Integration

While the Center provides a modest sum to your department to help offset the cost of your release time, these appointments would not be possible without a significant contribution from your department.

At the end of your appointment we would like a short report (one page at most) telling us of your accomplishments. In addition to serving to inform the professors about your project, this report will be available to the Chancellor, Provost and Office of the Vice Chancellor for Research.

May I offer my personal congratulations; I know how valuable a release from regular duties can be. I would appreciate having a note of acceptance for our files, and an indication of which semester you would prefer.

Sincerely,

William Greenough

William T. Greenough
Director and Professor

cc: Richard E. Blahut

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telephone 217-333-6729 • *fax* 217-244-3396

UNIVERSITY OF ILLINOIS
AT URBANA-CHAMPAIGN

College of Engineering

Office of the Dean
306 Engineering Hall, MC-266
1308 West Green Street
Urbana, IL 61801

September 20, 2005

Associate Professor Chang Liu
314 Micro & Nano Laboratory
MC – 249

Dear Chang:

It is my pleasure to notify you that you have been appointed as a Willett Faculty Scholar. Congratulations! The Willett Faculty Scholar Award is targeted for faculty members who are in a relatively early stage of their career and are excelling in their contributions to the University. The award is intended as a type of "junior professorship" that will represent the first stage of what we hope will be a series of progressive stages of recognition for your work here at Illinois. This is a non-renewable four-year term award which will provide you with discretionary funds of $6,000 per year, and may be used to support your research activities.

You are authorized and strongly encouraged to use part of these funds for a salary supplement ("faculty scholar stipend") of $2,000 per year. Fringe benefits must also be paid from the account for the stipend. Contact your business administrator for implementation information.

Please accept my warmest congratulations for your success and for this well-deserved recognition.

Sincerely,

Ilesanmi Adesida
Interim Dean

IA:ss

cc: J. G. Beck
R. E. Blahut

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telephone 217-333-2150 • *fax* 217-244-7705

歐榮宜先生獎學金評審委員會
Ou Jou Yi Scholarship Committee
P.O. Box 6211, Alhambra, CA 91802 U.S.A.

November 17, 1995

Mr. Chang Liu
Mail Stop 116-81
California Institute of Technology
Pasadena, CA 91125

Dear Mr. Liu:

Congratulations! On behalf of the Ou Jou Yi Scholarship Committee, I am pleased to inform you that you have been selected as a recipient of the Ou Jou Yi Scholarship in 1995, for a stipend of U.S $2,000. This is a token in recognition of your academic achievement.

Enclosed herewith please find a check in the amount of $2,000 for the scholarship. I wish you great success in your academic career.

Sincerely yours,

Kwang-wen Chu

Kwang-wen Chu, Ph.D.
Chairman

KWC:mm
Enclosure

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